



ATENEIO VENETO

GUIDELINES FOR WRITING FOOTNOTES IN ARTICLES FOR THE JOURNAL «ATENEIO VENETO»

Notes

It is recommended to use footnotes only for archival and bibliographical references and brief quotations. For document transcriptions, it is preferable to use appendices to the text, or for very long quotations, to insert them directly into the text in a separate paragraph.

1. Citation of a book:

The author is indicated in **SMALL CAPS**, the editor in **roman type**. Then indicate: place of publication, printer (for ancient works), publisher (for modern works), year, and finally the relevant pages.

ANTONELLA BARAZI, *Gli affanni dell'erudizione. Studi e organizzazione culturale degli ordini religiosi a Venezia tra Sei e Settecento*, Venezia, Istituto Veneto di Scienze Lettere e Arti, 2004, p. 12.

MASSIMO COSTANTINI, *L'albero della libertà economica. Il processo di scioglimento delle corporazioni veneziane*, Venezia, Arsenale, 1987, pp. 33-38.

2. Citation of an essay published in a volume:

ILEANA CHIAPPINI DI SORIO, *Il tessuto d'arte*, in *Storia di Venezia, II, L'età del Comune*, edited by Giorgio Cracco and Gherardo Ortalli, Roma, Istituto dell'Enciclopedia Italiana, 1995, pp. 961-984.

GABRIELLA BIAGI RAVENNI, *ad vocem*, in *D.B.I.*, 67, Roma, Istituto dell'Enciclopedia Italiana, 2007

The same indications also apply to the citation of an article published in a miscellaneous volume:

GIUSEPPE GULLINO, *Economia e finanza dallo scorcio della Repubblica all'età napoleonica*, in *Le metamorfosi di Venezia. Da capitale di Stato a città del mondo*, edited by Gino Benzoni, Firenze, Olschki, 2001, pp. 114-115

3. Citation of an article published in a journal:

Instead of the preposition "in", report the title of the journal in which the article is contained, in guillemets «». The digits of the volume year should be reported as they were conceived by the cited journal, i.e., in Roman or Arabic numerals.

VITTORIO LAZZARINI, *La presa di Chioggia*, «Archivio Veneto», ser. V, XLVIII-XLIX (1951), p. 80.

4. Further citations of works already cited:

Indicate the author's surname, the abbreviated title. Never add cit., op. cit., art. cit., because the abbreviation of the name and title makes it clear that it is a work already cited.

BARAZI, *Gli affanni dell'erudizione*, p. 10.

LAZZARINI, *La presa di Chioggia*, p. 73.

ID., EAD. (the same author)

Ibid.

Ivi, p. 74

p. 73 and passim

(use *ibid.*, after a period *Ibid.*, only if the work is cited in the immediately preceding note, without page numbering. Use *Ivi* plus page numbering, if it is the same text cited above but on a different page; if there are many pages, you can use *passim* after the first indication)

5. Citation of a manuscript:

VENEZIA, Biblioteca Nazionale Marciana, Cod. It. VII, 983 (=7865), c. 89.

VENEZIA, Biblioteca del Museo Correr, Cod. P.D. A-F 547, cc. 84-85v.



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6. Citation of archival documents:
VENEZIA, Archivio di Stato, *Senato Terra*, reg. 4, c. 5v.
7. In document transcriptions, abbreviated forms should be expanded, for example:
D^a D[etta]
Ant^o Ant[oni]o
Met: Met[allo]
Arg: Arg[entato]
8. Quotations are enclosed in guillemets «...», very long quotations in smaller type, separate paragraph, with 5-character indentation without guillemets; titles (films, works, paintings) are all *in italics*.